



## **APPROPRIATIONS COMMITTEE**

### **MEETING MINUTES**

Thursday, June 22, 2017, 7:00 pm  
Selectmen's Meeting Room

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**PRESENT:** Chairman, Elaine Kelly  
Bob D'Amico  
George Brenckle  
Janice Hight  
Rick Nieber  
Tony Poteete

**ALSO PRESENT:** John Coderre, Town Administrator

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The meeting was called to order at 7:00 p.m.

#### **ELECTION OF OFFICERS**

E. Kelly took up the Election of Officers. The Town Administrator took over the meeting for purposes of election of the Chair.

Mr. Nieber nominated Ms. Kelly for Chair; Mr. D'Amico seconded the motion; there were no other nominations. Nominations were closed. Motion to nominate Elaine Kelly as Chair was approved unanimously.

The Town Administrator opened nominations for Vice-Chair.

Mr. D'Amico nominated Mr. Nieber for Vice Chair; Mr. Poteete seconded the motion; there were no other nominations. Nominations were closed. Motion to nominate Mr. Nieber as Vice Chair was approved unanimously.

The Town Administrator turned the meeting over to Ms. Kelly.

#### **APPROVAL OF MINUTES**

Mr. D'Amico moved the Committee vote to approve the April 6, 2017 meeting minutes, Mr. Brenckle seconded the motion. Mr. Nieber and Mr. Poteete abstained as they were not present at the meeting. Minutes approved as submitted.

Mr. Nieber moved the Committee vote to approve the April 24, 2017 meeting minutes, Mr. Brenckle seconded the motion. Mr. D'Amico abstained as he was not present at the meeting. Minutes approved as submitted.

**FY2017 YEAR END TRANSFERS**

The Town Administrator reviewed the May 22, 2017 memo from the DPW Director detailing the final status report of the Snow and Ice Budget. The FY2017 Snow and Ice appropriation was \$346,200. The final expenditure was \$501,900 exceeding the original budget by \$155,700 or approximately 45%. In keeping with the Town’s practice of covering current year costs within the same fiscal year, the staff proposes the following transfers be made:

**Department to Transfer From:**

Appropriations Committee	
Reserve Fund	\$155,700

**Department to Transfer To:**

Snow & Ice	\$155,700
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Mr. Poteete moved the Committee vote to transfer \$155,700 from the Appropriations Reserve Fund to the Public Works Snow and Ice Removal Fund (Dept. #14423) for the purpose of closing the legal deficit in the FY2017 Snow and Ice Appropriation; Mr. D’Amico seconded; motion approved unanimously.

**OTHER BUSINESS**

The Town Administrator provided a brief update regarding State Aid and a pending classification and compensation study.

**ADJOURNMENT**

Mr. D’Amico moved the Committee vote to adjourn; Mr. Poteete seconded; motion was approved unanimously.

7:45 pm – meeting adjourned.

Respectfully submitted,

John W. Coderre, Town Administrator

**Documents used during meeting:**

1. June 22, 2017 Meeting Agenda
2. April 6, 2017 Meeting Minutes
3. April 24, 2017 Meeting Minutes
4. Year End Transfer Memos
5. Classification and Compensation Study Memo